



## Werkblad 3.1

### TAAKROULATIE

| <b>Voorkeur</b>            | <b>3 – scheiding mens en bron</b>   |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|----------------------------|---|---------------|---------|----------|------------------|------------|--------------|---|--|--------|---------|----------|------------------|------------|--------------|----------------|--|-------------|---|---|---|---|---|---|-----|--------|---|---|---|---|---|---|---|--|---------|---|---|---|---|---|---|---|--|----------|---|---|---|---|---|---|---|--|------------------|---|---|---|---|---|---|---|--|------------|---|---|---|---|---|---|---|
| <b>Omschrijving aanpak</b> | <b>Taakroulatie om langdurige stofblootstelling te voorkomen en het beperken van werkzaamheden tijdens ongunstige omstandigheden</b>  |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Afbeelding</b>          | <table border="1"> <thead> <tr> <th colspan="2" rowspan="2">Roulatietabel</th> <th colspan="6">SMK + VC</th> </tr> <tr> <th>invoer</th> <th>uitvoer</th> <th>randwerk</th> <th>reject-sortering</th> <th>schoonmaak</th> <th>videocoderen</th> </tr> </thead> <tbody> <tr> <td colspan="2">Bron: Ergos.nl</td> <td>volhoudtijd</td> <td>2</td> <td>2</td> <td>8</td> <td>2</td> <td>1</td> <td>1</td> </tr> <tr> <td>SMG</td> <td>invoer</td> <td>1</td> <td>0</td> <td>1</td> <td>2</td> <td>2</td> <td>2</td> <td>3</td> </tr> <tr> <td></td> <td>uitvoer</td> <td>2</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>2</td> <td>3</td> </tr> <tr> <td></td> <td>randwerk</td> <td>2</td> <td>2</td> <td>3</td> <td>3</td> <td>0</td> <td>3</td> <td>1</td> </tr> <tr> <td></td> <td>reject-sortering</td> <td>8</td> <td>2</td> <td>2</td> <td>0</td> <td>3</td> <td>1</td> <td>3</td> </tr> <tr> <td></td> <td>schoonmaak</td> <td>4</td> <td>2</td> <td>2</td> <td>1</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table> | Roulatietabel |         | SMK + VC |                  |            |              |   |  | invoer | uitvoer | randwerk | reject-sortering | schoonmaak | videocoderen | Bron: Ergos.nl |  | volhoudtijd | 2 | 2 | 8 | 2 | 1 | 1 | SMG | invoer | 1 | 0 | 1 | 2 | 2 | 2 | 3 |  | uitvoer | 2 | 1 | 1 | 2 | 3 | 2 | 3 |  | randwerk | 2 | 2 | 3 | 3 | 0 | 3 | 1 |  | reject-sortering | 8 | 2 | 2 | 0 | 3 | 1 | 3 |  | schoonmaak | 4 | 2 | 2 | 1 | 3 | 2 | 3 |
| Roulatietabel              |   |               |         | SMK + VC |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|                            |   | invoer        | uitvoer | randwerk | reject-sortering | schoonmaak | videocoderen |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| Bron: Ergos.nl             |   | volhoudtijd   | 2       | 2        | 8                | 2          | 1            | 1 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| SMG                        | invoer  | 1             | 0       | 1        | 2                | 2          | 2            | 3 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|                            | uitvoer   | 2             | 1       | 1        | 2                | 3          | 2            | 3 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|                            | randwerk  | 2             | 2       | 3        | 3                | 0          | 3            | 1 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|                            | reject-sortering  | 8             | 2       | 2        | 0                | 3          | 1            | 3 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
|                            | schoonmaak  | 4             | 2       | 2        | 1                | 3          | 2            | 3 |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Effect</b>              | Afhankelijk van situatie. De tijdsduur van 'stoffige' werkzaamheden per persoon wordt korter. Echter, bij taakroulatie worden wel meerdere personen hieraan blootgesteld.   |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Kosten</b>              | -   |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Toepasbaarheid</b>      | In alle sectoren. Sommige werkzaamheden moeten onder droge omstandigheden plaatsvinden, vanwege de productkwaliteit of de aard van de werkzaamheid (graanoogst, drogen van producten). Taakroulatie is eenvoudiger wanneer meerdere mensen op het bedrijf werkzaam zijn en er meerdere werkzaamheden tegelijkertijd kunnen worden uitgevoerd.   |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Hoe in te voeren?</b>   | -Opstellen van een taakroulatieschema en/of werkplanning.<br>-Eventueel extra trainingen/instructie voor nieuw uit te voeren taken.<br>Vaak moeten weerstanden bij het personeel worden overwonnen, omdat men bang is niet geschoold te zijn voor nieuwe taken, hangt aan routinematig werk, bepaalde voorkeuren voor taken heeft etc.  |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Neveneffecten</b>       | Bij buitenwerkzaamheden is uitstel vanwege droge omstandigheden (en daardoor veel stof bij grondbewerking) risicovol. Planning van zaai- en oogstcycli e.d. gaat voor.  |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Overige tips</b>        |   |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |
| <b>Meer info bij?</b>      | Bedrijfsadviseur  |               |         |          |                  |            |              |   |  |        |         |          |                  |            |              |                |  |             |   |   |   |   |   |   |     |        |   |   |   |   |   |   |   |  |         |   |   |   |   |   |   |   |  |          |   |   |   |   |   |   |   |  |                  |   |   |   |   |   |   |   |  |            |   |   |   |   |   |   |   |

